Garthchester Realty
www.GarthchesterRealty.com

440 Mamaroneck Ave., Suite S 512
Harrison, New York 10528
(914) 725-3600 F: (914) 725-6453

98-20 Metropolitan Ave., Suite 1
Forest Hills, New York 11375
(718) 544-0800

THE WELLINGTON OWNERS CORP.

(rev. 6/2025)

APPLICATION FOR PURCHASE

Return to: Garthchester Realty Associates
440 Mamaroneck Ave., S-512
Harrison, NY 10528

INSTRUCTIONS

1. Please complete all sections of the application. If a section is not applicable to you, so state.

2. Purchaser must provide **six (6)** copies of the following documents prior to the Board considering the application. *Please do not bind or staple copy*.

   a. fully completed application with all attached forms signed.
   b. a signed copy of your last two (2) years Federal tax returns with all schedules attached. Also a copy of all W-2's submitted with the tax return, as well as last two pay stubs.
   c. complete copies of latest bank statements.
   d. two (2) personal letters of reference and two (2) professional letters of reference for each applicant.
   e. letter of reference from your present employer stating annual salary and length of employment.
   f. letter of reference from current landlord or managing agent.
   g. fully executed contract of sale, together with any riders thereto.
   h. a copy of your bank mortgage commitment if financing is being obtained.

3. The application, documents and a non-refundable application fee, payable to **Garthchester Realty Associates**, in the sum of Four Hundred and Fifty ($450.00) Dollars **plus** One Hundred and Fifty ($150.00) Dollars **per person** (for a background/credit check) must accompany your application. These fees are non-refundable.

4. The Board reserves the right to request additional information prior to considering your application.

5. By submitting this application for the Board's consideration, you are representing that all statements contained therein are true to the best of your knowledge and are authorizing the Board to verify all statements, including the Board obtaining a current credit report.

6. Where there is more than one purchaser, the information requested is to be answered by all purchasers.

7. The purchaser(s) and all persons to reside at the residence will be required to attend a personal interview with the members of the Admissions Committee of the Board of Directors prior to the committee's moving on the application.

8. Maximum financing permitted is **65%**.

NO APPLICATIONS ON FRIDAYS ACCEPTED AFTER 12PM.*

<u>NO PETS</u>
<u>NON-SMOKING BUILDING</u>

THE WELLINGTON

APPLICATION TO PURCHASE SHARES OF THE CORPORATION

NOTICE

Article II of Chapter 700 of the Laws of Westchester County, known as the Westchester County Fair Housing Law, prohibits discrimination in housing accommodations on the basis of a person or persons' actual or perceived race, color, religion, age, national origin, alienage or citizenship status, ethnicity, familial status, creed, gender, sexual orientation, marital status, disability, source of income, or status as a victim of domestic violence, sexual abuse, or stalking.

Section 700.21-a of the Westchester County Fair Housing Law governs applications to purchase shares of stock in cooperative housing corporations, and applies to this application. Under this section, the cooperative housing corporation is required to comply with the following deadlines:

1. Within fifteen days of the receipt of this application, the cooperative housing corporation must either acknowledge that it has received a complete application, or shall notify you of any defect in the application.
2. If you are notified of any defect in the application, within fifteen days of the receipt of the corrected application the cooperative housing corporation must either acknowledge that is has received a complete application, or shall notify you of any defect in the application.
3. Within sixty days of receipt of a complete application, the cooperative housing corporation must approve or deny your application, and provide written notice thereof.
4. If your application is denied, the cooperative housing corporation is required to provide notice to the Westchester County Human Rights Commission, including your contact information.

THE WELLINGTON OWNERS' CORPORATION

949 Palmer Road | Bronxville NY 10708

Preferred Minimum Requirements

THE FOLLOWING CRITERIA ARE ONLY SOME OF THE FACTORS THE BOARD TAKES INTO CONSIDERATION WHEN REVIEWING APPLICATIONS TO PURCHASE AN APARTMENT. THIS IS NOT A COMPLETE LIST. IN REACHING A DECISION, THE WEIGHT GIVEN BY THE BOARD TO EACH OF THE CRITERIA MAY VARY.

1. FICO Credit Score: Minimum 750 with no judgements, bankruptcies, multiple late payments, etc. (for each applicant)

2. Minimum Down Payment: 35%

3. Debt-to-Income Ratio: 25% or Less

4. Clear Background Checks.

5. Reserve Funds After Closing: 18 months of maintenance and mortgage payments in net liquid assets.

6. Minimum Net Worth (Total Assets Minus Total Liabilities) of $150,000.

7. Guarantors Are Not Permissible.

THE WELLINGTON OWNERS CORP.
CO-OPERATIVE APARTMENT APPLICATION

APT.__________________ SHARES___________________________ DATE____

Seller: ____ Phone: Day_________________ Eve._________________

Seller's Atty: ____ Phone:____

Purchaser:____ Phone: Day_________________ Eve._________________

Purchaser:____ Phone: Day_________________ Eve._________________

Purchaser's Atty:____ Phone:____

I. **APPLICANT INFORMATION** (Please spell name(s) exactly the way all documents shall read.)

1. A.____Soc.Sec.#__________________________

Address:____

B.____Soc.Sec.#__________________________

Address:____

____

2. Title to be held in what
name (s) ____

____

II. **CURRENT HOUSING STATUS**

Rent __ Home Owner ______ Other _______ Explain____

Present Landlord's Name and Address: 1. Current rent____

____ # Rooms____

____ # Bedrooms_____________________________________

____ How Long___________Phone______________________

2. If presently living in a co-op, condo or private home:

Address of Property:

____Apt____

____

Owner(s) ____

____

Phone____________________Shares __________ R.E.Taxes ___________ Monthly Maintenance ____________________

3. If less than 3 years at current address, give previous address:

____

____

4. Do you desire a garage space __________ Year, Make & Model of car:______________________________

Number of spaces:________________

PLEASE NOTE: IF YOU DESIRE A GARAGE SPACE, YOU MUST REQUEST AT CLOSING THAT YOUR NAME BE PLACED ON THE WAITING LIST.

NO. OF PERSONS TO RESIDE IN APT.:________________

	NAME	RELATIONSHIP
1.		
2.		
3.		
4.		

WE UNDERSTAND THAT NO PETS ARE PERMITTED. WE HAVE READ AND WILL ABIDE BY THE HOUSE RULES.

**** PLEASE INITIAL:** A.________________ B.__________________

III. **MONTHLY EXPENSES**

	Present	Proposed
Rent/Maintenance		
Bank Mortgage Payment		
Other Financing		
Hazard Insurance		
Real Estate Taxes		
Mortgage Insurance		
Co-op Assessments		
Other Misc. Housing Expenses		
All Other Debt - Even if in Forbearance		
(student loans, car loans/leases, alimony,		
child support, credit cards etc.)		
Utilities		
TOTAL MONTHLY PAYMENTS		

IV. **CURRENT CONTRACT** Estimated Closing Date:____________________

A. Purchase Price * $____________________

B. Estimated Closing Costs $____________________

C. Contract Deposit $____________________

D. Mortgage Financing $____________________

E. Other Financing $____________________

F. Cash Required for Closing $____________________

* Copy of the Contract of Sale to be submitted along with this application.

Source of Down Payment and Settlement Charges:____________________

DETAILS OF FINANCING

1. Mortgage Financing: (Maximum Financing permitted is 65%)

Lender:____________________

Amount of Financing: $____________________

Term: ____________________ Interest: $____________________

Monthly Payment: $____________________

Co-Signer, if any:____________________

2. Other Financing:

Lender:____________________

Amount of Financing: $____________________

Term: ____________________ Interest: $____________________

Monthly Payment: $____________________

Co-Signer, if any: ____________________

N.B.-- AT THE CLOSING OF TITLE, THE SELLER WILL BE REQUIRED TO PAY TO THE COOPERATIVE CORPORATION A FEE OR CHARGE EQUAL TO $2.00 PER SHARE FOR EACH SHARE TRANSFERRED TO A PURCHASER.

V. **GROSS MONTHLY INCOME OF PURCHASER(S)**

ITEM	PURCHASER	CO-PURCHASER	TOTAL
Base Empl. Income	$______________	______________	______________
Overtime	$______________	______________	______________
Bonuses	$______________	______________	______________
Commissions	$______________	______________	______________
Dividends/Interest	$______________	______________	______________
Net Rental Income	$______________	______________	______________
Other Income	$______________	______________	______________
Total	$______________	______________	______________

*Note: All applicants are required to submit copies of their latest income tax returns and W-2 forms.

V. **SOURCE OF INCOME FOR EACH PURCHASER**

EARNINGS (Include Self-Employment)

NAME: ____

EMPLOYER'S NAME & ADDRESS: ______________________________

SUPERVISOR'S NAME & TELEPHONE NUMBER: ______________________

POSITION/OCCUPATION: ____________________ HOW LONG:____________

CURRENT EARNINGS: $____________ ESTIMATED EARNINGS NEXT YEAR: $____________

Complete if employed in current position for less than two (2) years:

PREVIOUS EMPLOYER & ADDRESS: ______________________________

POSITION/OCCUPATION: ________________ DATES FROM/TO:____________

DESCRIBE OTHER INCOME:______________________________________

Alimony, child support, or separate maintenance income need not be revealed if the Purchaser or Co-Purchaser does not choose to have it considered as a basis for paying maintenance charges.

MONTHLY INCOME: $________________ SOURCE:____________________

EARNINGS (Include Self-Employment)

NAME: ______________________________

EMPLOYER'S NAME & ADDRESS: ______________________________

SUPERVISOR'S NAME & TELEPHONE NUMBER: ______________________________

POSITION/OCCUPATION: ______________________ HOW LONG: ______________

CURRENT EARNINGS: $______________ ESTIMATED EARNINGS NEXT YEAR: $______________

Complete if employed in current position for less than two (2) years:

PREVIOUS EMPLOYER & ADDRESS: ______________________________

POSITION/OCCUPATION: ______________________ DATES FROM/TO: ______________

DESCRIBE OTHER INCOME:

Alimony, child support, or separate maintenance income need not be revealed if the Purchaser or Co-Purchaser does not choose to have it considered as a basis for paying maintenance charges.

MONTHLY INCOME: $______________ SOURCE: ______________________

(Attach additional sheet if necessary.)

<u>THESE QUESTIONS APPLY TO ALL PURCHASERS</u>

*If a "Yes" answer is given to a question in this column, please explain on other side of this sheet.

	Purchaser	Co-Purchaser
Have you any outstanding Judgments?	________	________
In the last 7 years, have you been declared bankrupt?	________	________
Have you had property foreclosed upon or given title or deed in lieu thereof?	________	________
Are you a co-maker or endorser on a Note?	________	________
Are you a party in a law suit?	________	________
Are you obligated to pay alimony, child support, or separate maintenance?	________	________
Is any part of the down payment borrowed?*	________	________

*If so, you are required to submit a statement specifying the terms of the loan and monthly payments.

Assets

Cash Deposit Toward Purchase Held By: ______________________________

Checking & Savings Accounts (Show Name of Institutions and Account Numbers)

______________________________ $__________
______________________________ $__________
______________________________ $__________

Stocks/Bonds (Submit Itemized List, description on separate sheet) $__________

Life Insurance Net Cash Value (Face Value $______________) $__________

SUBTOTAL LIQUID ASSETS: $__________

Real Estate Owned (Enter Market Value from Schedule) $__________

Vested Interest in Retirement Fund $__________

Net Worth of Business Owned (Attach Financial Statement) $__________

Automobiles (Make and Year______________________) $__________

Furniture & Personal Property $__________

Other Assets (Itemize) $__________

TOTAL ASSETS: $__________

Liabilities & Pledged Assets

List Creditor's Name,Address and Account Number,and Account Name if not Purchaser:

Monthly Payment/Months Left Unpaid Balance

Installment Debts (Include "revolving" charge accounts)

______________ ______________ $__________
______________ ______________ $__________
______________ ______________ $__________

Other Debts including Stock Pledges

______________ ______________ $__________
______________ ______________ $__________

Real Estate Loans

______________ ______________ $__________

Automobile Loans

______________ ______________ $__________
______________ ______________ $__________

Alimony, Child Support & Separate Maintenance Payments Owed

______________ ______________ $__________

TOTAL MONTHLY PAYMENTS: $______________

TOTAL LIABILITIES: $__________

SCHEDULE OF REAL ESTATE OWNED

TYPE OF PROPERTY	______________________________	______________________________
ADDRESS OF PROPERTY	______________________________	______________________________
PRESENT MARKET VALUE	______________________________	______________________________
AMOUNT OF MORTGAGES & LIENS	______________________________	______________________________
GROSS RENTAL INCOME	______________________________	______________________________
MORTGAGE PAYMENTS	______________________________	______________________________
TAXES, INSURANCE, MAINTENANCE	______________________________	______________________________
NET RENTAL INCOME & MISC.	______________________________	______________________________

I certify statements made in this application have been examined by me and to the best of my knowledge and belief are true, correct and complete. I have no objection to inquiries to any person or institution being made for the purpose of verifying the facts herein stated. I understand that the filing of this application does not in any way bind the Cooperative Corporation to consent to the assignment of this apartment to me. I (We) have received and reviewed copies of the Proprietary Lease and the House Rules and accept them as obligations of stock ownership and residence.

____ Date:______________________
Purchaser's Signature

____ Date:______________________
Co-Purchaser's Signature

Building____**Apartment #**
Applicant____ **SS#**_______________
Spouse____ **SS#**_______________
Please use additional form for co-applicant other than spouse.

Present Address ____**Zip**_____
( )Own ( )Rent Years there___________________ **Telephone** (_____)____________________
Landlord Name__________________________ **Telephone** (_____)____________________
Landlord Address____**Zip**_____________
If less than 3 years at current address, complete below.

Former Address ____**Zip**

( )Own ( )Rent Years there
Please list all people who will live with you

Name	**Relationship**	**Age**

Employment

Company____ **Telephone** (____)

Address____**Zip**__________

Position__________________________**Years there**_____ **Base monthly income**$_____________
(If self-employed, please list CPA/Accountant below.)

Name____**Telephone** (____)__________

Address____**Zip**__________
Spouse's Employment
Company____ **Telephone** (____)

Address____**Zip**__________

Position__________________________**Years there**_____ **Base monthly income**$_____________
(If self-employed, please list CPA/Accountant below.)

Name____**Telephone** (____)__________

Address____**Zip**__________

Bank (Checking Account)

Name____ **Account #** _______________
Address____**Zip**
We certify statements made in this application have been examined and to the best of my/our knowledge are true, correct, and complete. I/We have no objection to inquiries being made for the purpose of verifying the facts herein stated. I/We understand and accept that **The Wellington Owners Corp.** has the right to rely on information given herein and in the event inquiries prove any statements false, may reject this application, or if contract has been executed, may terminate same as if breach of contract had occurred.

Signed:____Date:________
Signed:____Date:________

WELLINGTON OWNERS CORPORATION

Re: Apartment

Members of the Board:

I/We have been advised of a resolution of the Board of Directors of The Wellington Owners Corporation requiring a move in/move out deposit of $500.00 at the time of approval of the sale of the above apartment to indemnify the Corporation against any loss which may be sustained resulting from damage to the building or its property in connection with my move.

Move in will be between the hours of 8:00 AM and 4:00 PM Monday through Friday only, with five (5) days notice to Garthchester Realty at 914-725-3600. Failure to do so will result in forfeiting the move-in deposit.

It is understood that an inspection of the premises will be made within a reasonable time after my/our move and if damage has occurred I/we agree that the cost of repairs will be deducted from my/our deposit and the balance, if any, shall be refunded to me/us thereafter. If there is no damage, the deposit will be refunded in full. If there is damage which exceeds $500.00, I/we will pay the amount of all additional damages within ten (10) days of receipt of notification by the corporation of the amount due.

In order to secure my/our refund, if any, a copy of this form signed by the Superintendent, must be returned to the office of the Managing Agent.

Very truly yours,

____ ____________________ Date

Note: THE MANAGING AGENT MAY NOT REFUND THE DAMAGE DEPOSIT TO ANY PARTY UNTIL THIS SECTION IS COMPLETED BY THE SUPERINTENDENT AND RETURNED TO THE OFFICE OF THE MANAGING AGENT BY THE SHAREHOLDER:

TO BE COMPLETED BY THE SUPERINTENDENT AFTER MOVE IN OR MOVE OUT:

THE MOVE-IN/MOVE-OUT (CIRCLE ONE) OF THE ABOVE APARTMENT HAS TAKEN PLACE ON

____(DATE) AND (CHECK ONE):

( ) NO DAMAGE HAS OCCURRED TO THE COMMON AREAS.

( ) THE FOLLOWING DAMAGE(S) HAS OCCURRED TO THE COMMON AREAS:

COMPLETE ONE PER APPLICANT

AUTHORIZATION FOR THE RELEASE OF CONSUMER CREDIT REPORT INFORMATION TO THE FOLLOWING COMPANY OR CORPORATION

I____hereby authorize Garthchester Realty and the agencies used by this company or corporation, the release of, and/or permission to obtain and review, full consumer credit report information from the credit reporting agencies and/or their *vendors.* Without exception this authorization shall supersede and retract any prior request or previous agreement to the contrary. Copies of this authorization, which show my signature, have been executed by me to be as *valid* as the original release signed by me.

Compliance by the Subscriber with all provisions of the Federal Fair Credit Reporting Act (Public Law 91-508, 15 U.S.C. Section 1681ET SEQ., 604-615) and the Consumer Credit Reporting Act (California Civil Code Sec. 1785.1-1785.34) or other jurisdictional requirements. Information will be requested only for the Subscriber's exclusive use, and the Subscriber will certify for each request the purpose for which the information is sought and that the information will be used for no other purposes.

_**X**_____BY WRITTEN AUTHORIZATION OF THE CONSUMER TO WHOM IT RELATES

Signature:____Date:___________

Printed Name: ____

Social Security Number: _________________________Phone #:____________________________

Current Address:

____

____

THE WELLINGTON OWNERS CORP.
HOUSE RULES

PUBLIC AREAS

1. The public hallways and stairways of the building may not be obstructed or used for any purpose other that entering and leaving apartments.

2. No tricycles, bicycles, scooters, carting units or similar items may be parked or stored in public hallways.

3. No one is permitted to play in the public halls, stairway, garage, or elevators.

4. No one is allowed on the roof, except in an emergency.

5. No public hall may be decorated or furnished in any manner without the prior consent of the Board of Directors.

6. No article my be placed in the halls or on the staircase landing or fire stairs, no may anything be hung or shaken from the doors, windows, terraces, or balconies or placed on the external windowsills of the building.

7. No awnings or antennas may be used in or about the building without the express written approval of the board or the managing agent, nor may anything, except an air conditioner, project out a window without similar approval.

8. Shareholders may use the laundry facilities at any time, day, or night. No washing machines or dryers are allowed in individual apartments.

9. The Board has the right from time to time to curtail or relocate any space devoted to storage or laundry purposes.

10. In the lobby strollers must be carried up the stairs to protect the marble.

:

GARBAGE DISPOSAL

Each floor has a compactor closet for disposal of ordinary trash. Please keep it in order.

1. Garbage must be completely wrapped and drip-free before being carried to the compactor closet.

2. Garbage must be placed in small bags that will fit easily into the chute. DO not under any circumstances force large bags into chute.

3. Cleaned bottles, glassware, cans and other recyclable materials must be placed in the receptacle provided on the compactor closet floor. Do not throw them down the chute. Newspapers, magazines, books, and other paper materials should be neatly stacked on the shelf above the chute.

4. Empty cartons and boxes must be flattened and stacked neatly against the wall of the compactor closet after all paper and packing material has been removed. Paper bags should be folded, not crumpled, and placed neatly on the shelf or against the wall. Bulky items must be taken to the basement compactor room.

5. Vacuum cleaner bags or dirt must never be emptied into the chute. Such dust, dirt, etc. must be securely wrapped in a bag before it goes into a chute.

6. Please notify the superintendent or porter of any drippings, or moist refuse, on compactor closet floor or in hallways.

7. No sweepings, rubbish, rags, or other articles may be thrown into toilets. The cost of repairing any resulting damage will be paid by the responsible shareholder.

8. Under no circumstances may any furniture, carpeting, appliance (e.g. TV, microwave), household or flammable item be left anywhere in or outside the building for disposal. Shareholders or their contractors must arrange for private carting of these items and any renovation or construction-related refuse.

CONSTRUCTION AND RENOVATION

1. Prior to any construction or renovation in your apartment, the managing agent must be notified and provided with proof of your contractor's and/or vendor license and insurance.

2. No work can commence until all units of the required by the City of Yonkers (e.g. plumbing, electrical) are obtained. For any renovation involving removing walls, submit architectural and/or engineering plans, in advance, to the managing agent for approval.

3. To protect our terrazzo marble floors, when equipment, material, or debris is carried in or out, contractors must place secure protective construction paper in hallways from elevators to your doorway each morning and remove it each afternoon by 4:00pm.

4. Renovation projects must be completed within 90 days.

5. Any construction or repair work involving noise must be conducted on weekdays, (not including legal holidays, and December 24th, and December 31st), and only between the hours of 8:00am and 4:00pm.

6. Prior to transporting any equipment or large deliveries in the elevators, please submit the required paperwork to management for approval. In addition, please notify the superintendent or porter so that protective padding can be installed.

7. **For shareholder security, all contractors need to obtain and wear a daily vendor guest pass obtained from the doorman/superintendent.**

8. No shareholder is permitted to install, repair, and/or enhance plumbing, appliances, or electric systems (for example, water filters attached to sinks, or ice/water dispensers attached to refrigerators, electric outlets). A licensed professional is required for all such work.

NOISE

1. Shareholders are not permitted to play any musical instrument, nor operate a stereo, radio, television, or any other sound producing device after 10:00pm loudly enough to disturb other residents.

2. Televisions, or any audio equipment, may not be mounted on the walls shared with any other apartment.

3. With the exception of kitchens, pantries, bathrooms and closets, 80% of the floors of your apartment must be covered with rugs or carpeting and appropriate padding. To ensure that carpeting and padding is installed within thirty days of moving in, a refundable deposit of $1500 will be required at the time of closing. This deposit will be returned to the shareholders after an inspection confirms compliance.

DELIVERIES/MOVES

1. Small and large deliveries must be approved and scheduled through management. Deliveries of large items and packages are made through the basement after the delivery **person has obtained a visitor/vendor badge from the door person**. Deliveries are permitted Monday – Friday 8:30am – 4:00pm, no weekends or holidays, a weeks' notice is requested.

2. Move In/Out are permitted Monday – Friday 8:30am – 4:00pm, no weekends or holidays, a weeks' notice is required. A Move In/Out deposit of $500 is required – a check made payable to **The Wellington Owners Corp**. must be submitted to management before a move.

3. Restaurant delivery people must be met in the lobby by the shareholder requesting the delivery.

4. Large trunks and heavy baggage must be moved in and out of the building through the basement.

5. The cooperative has shopping carts for assistance with transporting your personal items from the basement to your apartment. Return carts to designated area immediately after use.

6. Shareholders must meet bulk food deliveries (e.g. Fresh Direct, Peapod and supermarket) at the side entrance of the building with the building shopping cart. No hand trucks are permitted on the elevators with padding protection.

STAFF

1. Shareholders may not request any building employee to perform any private errand or work during the employee's scheduled work hours.

THE WELLINGTON OWNERS CORP.
HOUSE RULES

SECURITY

1. Do not share your building key with anyone. If you need an additional building key, contact the superintendent for a fee.

2. Working smoke detectors and carbon monoxide detectors are required in every apartment. Annual battery replacement is recommended for smoke detectors, while carbon monoxide detectors should be replaced according to manufacturer's recommendations. Inspections can be conducted randomly.

GARAGE

1. Shareholders must abide by all arrangements and rules pertaining to garage and driveways**.**

2. No vehicle may be parked so as to impede or prevent ready access to any entrance, exit, or garage parking space.

3. The speed limit is 5mph.

4. The corporation owns all parking spaces, which it leases to qualified shareholders on a month-to-month basis. The corporation reserves the right to postpone/revoke parking privileges for lease or rule violations, such as late payment or maintenance charges.

5. Shareholders must have both permanent residency and car registered to 949 Palmer Road to obtain and maintain a parking assignment.

6. Parking spaces are assigned based upon the shareholders' closing date. At time of closing, the new Shareholders name is placed ay the bottom of the current waiting list. In addition to the current waiting list, there is an auxiliary list of shareholders having waived parking assignments. When the shareholders name reaches the top of the current waiting list and complies with items #4 and #5 above, he/she is offered the next available space. Shareholders on the auxiliary list are not eligible until he/she has informed the Managing Agent of their interest to return to the current waiting list.

THE WELLINGTON OWNERS CORP.
HOUSE RULES

MISCELLANY

1. All Shareholders must purchase and maintain adequate co-op homeowner's insurance coverage for personal property loss and liability. They must provide annual proof of compliance to the managing agent.

2. All shareholders must provide the superintendent with both emergency contact information and keys access to your apartment.

3. Shareholders may not conduct or authorize any open house, group tour or exhibit of an apartment or its contents, nor hold or authorize an auction in any apartment without the consent of the managing agent.

4. Shareholders must keep all apartment windows clean and obstructed. In the event that a shareholder fails to do so after receiving written notice of the violation, the corporation may authorize a window cleaner to perform the work at the shareholder's expense.

5. Shareholders must not post a sign or notice, or advertisement on any window or other part of the building without written approval of the board or managing agent.

6. No pet allowed in the building. Shareholders may not feed the pigeons, other birds or animals on the windowsill, terraces or any other public area of the building or property.

7. The agents of the corporation, and any contractor or workman authorized by the corporation, may enter any apartment at any reasonable hour of the day to ascertain whether measures must be taken to control so exterminate any vermin, insects, or other pests. If the corporation must undertake such extermination, shareholder will be billed for the cost.

8. No apartment, nor portion of an apartment, can be rented for any duration without the consent of the board.

9. The Wellington Owner's Corporation Proprietary Lease was amended on April 7th , 2022 and is now designated "smoke free", effective April 7th , 2022. Smoking any form of tobacco or marijuana within the apartment or anywhere at the Property is expressly prohibited.

10. Complaints regarding the building service shall be made in writing to the managing agents with a copy provided to the president of the board.

11. No lithium-ion powered scooters (e-scooters), bicycles (e-bikes), hoverboards, segways or other similar personal transportation vehicles may be kept, stored or located in any indoor location of The Wellington.

Wheelchairs that use lithium-ion batteries are exempt from this ban. Lithium-Ion wheelchairs will require registration with the corporation's management, a safety-use plan and consent to random inspections by management to ensure compliance.

Hybrid and electric cars are permitted in the garage; however, they may <u>not</u> be plugged-in for charging in the building.

In the event that violation of the Lithium-Ion House Rule results in a fire at The Wellington, the lessee who brought the vehicle into the building or whose guests brought the vehicle will be responsible for fire damages.

12. These House Rules may be added to, amended, or repealed at any time by resolution of the Board of Directors of the Corporation. Any consent or approval given under these House Rules by the Board shall be revocable at any time.

Garthchester Realty Associates
440 Mamaroneck Ave, S-512
Harrison, New York 10528
T: (914)725-3600/(914)813-1900/(914)288-0200

WELLINGTON OWNERS CORP. RESIDENTS

YOUR MANAGEMENT TEAM

We would like to help direct your call or electronic inquiry efficiently so that your requests can be resolved in a timely and professional manner.

For your convenience, a list of staff assigned to your building and phone extensions are as follows:

GARTHCHESTER TEAM @ 914-725-3600 (M-F 9:00am – 5:00pm):

• **Property Manager:**	Brian Scally ext 3112	bscally@garthchester.com
• **Property Assistant:**	Michele Liddy ext 3121	mliddy@garthchester.com
• **Billing/Receivables:**	Adele Frutkin ext 3103	afrutkin@garthchester.com
• **Alterations/Renovations:**	Rose Sotero ext 3115	rsotero@garthchester.com
• **GENERAL INFORMATION**		www.garthchesterrealty.com

AFTER BUSINESS HOURS & EMERGENCIES - Please call 866-246-0370**

****EMERGENCIES:** For issues that cannot wait 24 hours (such as a leak anywhere, front or side doors do not close properly, elevator not working, etc.).

Sincerely Yours,
Garthchester Realty Associates
A/A/F The Wellington Owners Corp.

Garthchester Realty Associates
440 Mamaroneck Ave, S-512
Harrison, New York 10528
T: (914)725-3600/(914)813-1900/(914)288-0200

The Wellington Owners Corp.

ONE CALL NOW UPDATE INFORMATION

We are missing a majority of shareholders contact infromation that we need for our emergency broadcast system. Many resdidents have failed to receive important building information due to the fact they are not signed up for this service. Please take the time to fill out the below and **print clearly** so that we are able to provide better service.
PLEASE return this **form** to MICHELE LIDDY via email at mliddy@garthchester.com, by fax 914-725-6453 or leave with Super.

RESIDENT 1

NAME (first and last): **APT#:**

Home Phone:	
Cell Phone	
Email address:	

RESIDENT 2

NAME (first and last): **APT #:**

Home Phone:	
Cell Phone	
Email address:	

**To Text Opt-In – please opt-in by texting ALERT to 22300.*

THANK YOU!

How to Make Monthly Payments:

(1) ACH, E-Check or Credit Card via our website:
(a 3.5% administrative will be charged for credit or debit card payments)

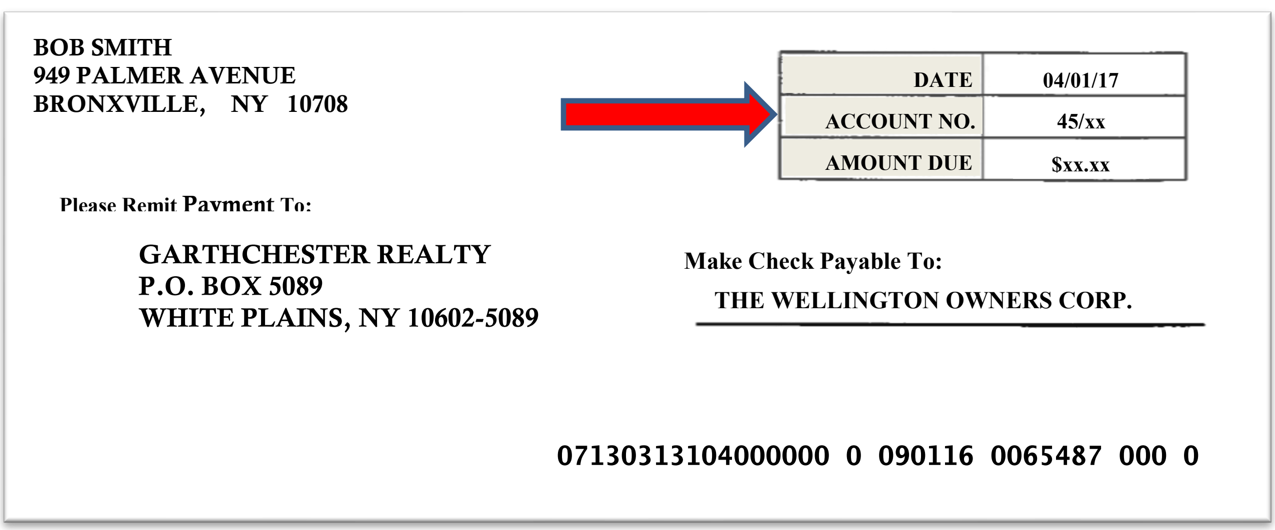
Payments via the website - www.garthchesterrealty.com - will require you to register and setup an online user profile. You will need to input your ***Resident Account Number***. ***The statement sample below indicates how to locate your Resident Account Number***. **PLEASE NOTE**: Registering your account will not be available until August 27th for September billing.

(2) Bill Pay Account via Your Bank:

Please note the bill payment service provided by your bank produces a manual check that is sent directly to NCB's lockbox at the address below. ***Please initiate the payment 3-5 days prior to the due date to ensure the payment will be processed in a timely manner. Please indicate your Resident Account Number*** **on the memo line (Ex. 45/xx).**

(3) Mail a Check payable to: **The Wellington Owners Corp.**
PO Box 5089
White Plains, NY 10602-5089

SAMPLE STATEMENT


BOB SMITH
949 PALMER AVENUE
BRONXVILLE, NY 10708

DATE	04/01/17
ACCOUNT NO.	45/xx
AMOUNT DUE	$xx.xx

Please Remit Payment To:

GARTHCHESTER REALTY
P.O. BOX 5089
WHITE PLAINS, NY 10602-5089

Make Check Payable To:
THE WELLINGTON OWNERS CORP.

07130313104000000 0 090116 0065487 000 0

Please note any payments sent after business hours on Friday or anytime during the weekend or holidays will not be picked up until the following business day. In addition any documents in transit may not be delivered during that same period. Payments by paper check or bill pay service may experience delayed arrival. Normal business days for USPS delivery are Monday through Friday except for Holidays.

Banking and financial services provided by National Cooperative Bank, N.A. Member FDIC.

Garthchester Realty

Receiving your monthly invoices **just got easier**

Register for eBills

Simplify your life...
Go paperless

Receive your invoice online:

- View current invoices
- Review past invoices anytime
- Update your email

Register just once at: **www.garthchesterrealty.com**

1. Click on the 'Go Paperless and then Register' button.
2. Complete the registration form (you will need the WebReg# from your invoice).
3. Click the 'Create your account' button.
4. You will receive an email shortly thereafter requiring you to click on the 'Complete your activation' button to finish the process.

It couldn't be easier! Simply visit **www.garthchesterrealty.com** to register

*** Registrations after the 18th of the month may take effect the following month**

Disclosure of Information on Lead-Based Paint and/or Lead-Based Paint Hazards

Lead Warning Statement

Every purchaser of any interest in residential real property on which a residential dwelling was built prior to 1978 is notified that such property may present exposure to lead from lead-based paint that may place young children at risk of developing lead poisoning. Lead poisoning in young children may produce permanent neurological damage, including learning disabilities, reduced intelligence quotient, behavioral problems, and impaired memory. Lead poisoning also poses a particular risk to pregnant women. The seller of any interest in residential real property is required to provide the buyer with any information on lead-based paint hazards from risk assessments or inspections in the seller's possession and notify the buyer of any known lead-based paint hazards. A risk assessment or inspection for possible lead-based paint hazards is recommended prior to purchase.

Seller's Disclosure

(a) Presence of lead-based paint and/or lead-based paint hazards (check (i) or (ii) below):

(i) ______ Known lead-based paint and/or lead-based paint hazards are present in the housing (explain).

____

(ii) _____ Seller has no knowledge of lead-based paint and/or lead-based paint hazards in the housing.

(b) Records and reports available to the seller (check (i) or (ii) below):

(i) ______ Seller has provided the purchaser with all available records and reports pertaining to lead-based paint and/or lead-based paint hazards in the housing (list documents below).

____

(ii) _____ Seller has no reports or records pertaining to lead-based paint and/or lead-based paint hazards in the housing.

Purchaser's Acknowledgment (initial)

(c) ________ Purchaser has received copies of all information listed above.

(d) ________ Purchaser has received the pamphlet *Protect Your Family from Lead in Your Home.*

(e) Purchaser has (check (i) or (ii) below):

(i) _____ received a 10-day opportunity (or mutually agreed upon period) to conduct a risk assessment or inspection for the presence of lead-based paint and/or lead-based paint hazards; or

(ii) _____ waived the opportunity to conduct a risk assessment or inspection for the presence of lead-based paint and/or lead-based paint hazards.

Agent's Acknowledgment (initial)

(f) ________ Agent has informed the seller of the seller's obligations under 42 U.S.C. 4852d and is aware of his/her responsibility to ensure compliance.

Certification of Accuracy

The following parties have reviewed the information above and certify, to the best of their knowledge, that the information they have provided is true and accurate.

Seller	Date	Seller	Date
Purchaser	Date	Purchaser	Date
Agent	Date	Agent	Date

Protect Your Family From Lead in Your Home

United States Environmental Protection Agency

United States Consumer Product Safety Commission

United States Department of Housing and Urban Development

June 2017

Simple Steps to Protect Your Family from Lead Hazards

If you think your home has lead-based paint:

- Don't try to remove lead-based paint yourself.
- Always keep painted surfaces in good condition to minimize deterioration.
- Get your home checked for lead hazards. Find a certified inspector or risk assessor at epa.gov/lead.
- Talk to your landlord about fixing surfaces with peeling or chipping paint.
- Regularly clean floors, window sills, and other surfaces.
- Take precautions to avoid exposure to lead dust when remodeling.
- When renovating, repairing, or painting, hire only EPA- or state-approved Lead-Safe certified renovation firms.
- Before buying, renting, or renovating your home, have it checked for lead-based paint.
- Consult your health care provider about testing your children for lead. Your pediatrician can check for lead with a simple blood test.
- Wash children's hands, bottles, pacifiers, and toys often.
- Make sure children eat healthy, low-fat foods high in iron, calcium, and vitamin C.
- Remove shoes or wipe soil off shoes before entering your house.

Are You Planning to Buy or Rent a Home Built Before 1978?

Did you know that many homes built before 1978 have lead-based paint? Lead from paint, chips, and dust can pose serious health hazards.

Read this entire brochure to learn:

- How lead gets into the body
- How lead affects health
- What you can do to protect your family
- Where to go for more information

Before renting or buying a pre-1978 home or apartment, federal law requires:

- Sellers must disclose known information on lead-based paint or lead-based paint hazards before selling a house.
- Real estate sales contracts must include a specific warning statement about lead-based paint. Buyers have up to 10 days to check for lead.
- Landlords must disclose known information on lead-based paint and lead-based paint hazards before leases take effect. Leases must include a specific warning statement about lead-based paint.

If undertaking renovations, repairs, or painting (RRP) projects in your pre-1978 home or apartment:

- Read EPA's pamphlet, *The Lead-Safe Certified Guide to Renovate Right,* to learn about the lead-safe work practices that contractors are required to follow when working in your home (see page 12).

Lead Gets into the Body in Many Ways

Adults and children can get lead into their bodies if they:

- Breathe in lead dust (especially during activities such as renovations, repairs, or painting that disturb painted surfaces).
- Swallow lead dust that has settled on food, food preparation surfaces, and other places.
- Eat paint chips or soil that contains lead.

Lead is especially dangerous to children under the age of 6.

- At this age, children's brains and nervous systems are more sensitive to the damaging effects of lead.
- Children's growing bodies absorb more lead.
- Babies and young children often put their hands and other objects in their mouths. These objects can have lead dust on them.

Women of childbearing age should know that lead is dangerous to a developing fetus.

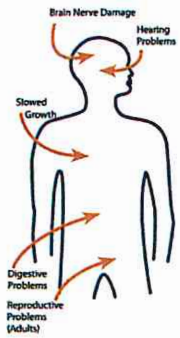
- Women with a high lead level in their system before or during pregnancy risk exposing the fetus to lead through the placenta during fetal development.

Health Effects of Lead

Lead affects the body in many ways. It is important to know that even exposure to low levels of lead can severely harm children.

In children, exposure to lead can cause:

- Nervous system and kidney damage
- Learning disabilities, attention-deficit disorder, and decreased intelligence
- Speech, language, and behavior problems
- Poor muscle coordination
- Decreased muscle and bone growth
- Hearing damage



While low-lead exposure is most common, exposure to high amounts of lead can have devastating effects on children, including seizures, unconsciousness, and in some cases, death.

Although children are especially susceptible to lead exposure, lead can be dangerous for adults, too.

In adults, exposure to lead can cause:

- Harm to a developing fetus
- Increased chance of high blood pressure during pregnancy
- Fertility problems (in men and women)
- High blood pressure
- Digestive problems
- Nerve disorders
- Memory and concentration problems
- Muscle and joint pain

Where Lead-Based Paint Is Found

In general, the older your home or childcare facility, the more likely it has lead-based paint.[1]

Many homes, including private, federally-assisted, federally-owned housing, and childcare facilities built before 1978 have lead-based paint. In 1978, the federal government banned consumer uses of lead-containing paint.[2]

Learn how to determine if paint is lead-based paint on page 7.

Lead can be found:

- In homes and childcare facilities in the city, country, or suburbs,
- In private and public single-family homes and apartments,
- On surfaces inside and outside of the house, and
- In soil around a home. (Soil can pick up lead from exterior paint or other sources, such as past use of leaded gas in cars.)

Learn more about where lead is found at epa.gov/lead.

[1] "Lead-based paint" is currently defined by the federal government as paint with lead levels greater than or equal to 1.0 milligram per square centimeter (mg/cm), or more than 0.5% by weight.

[2] "Lead-containing paint" is currently defined by the federal government as lead in new dried paint in excess of 90 parts per million (ppm) by weight.

Check Your Family for Lead

Get your children and home tested if you think your home has lead.

Children's blood lead levels tend to increase rapidly from 6 to 12 months of age, and tend to peak at 18 to 24 months of age.

Consult your doctor for advice on testing your children. A simple blood test can detect lead. Blood lead tests are usually recommended for:

- Children at ages 1 and 2
- Children or other family members who have been exposed to high levels of lead
- Children who should be tested under your state or local health screening plan

Your doctor can explain what the test results mean and if more testing will be needed.

Identifying Lead-Based Paint and Lead-Based Paint Hazards

Deteriorating lead-based paint (peeling, chipping, chalking, cracking, or damaged paint) is a hazard and needs immediate attention. **Lead-based paint** may also be a hazard when found on surfaces that children can chew or that get a lot of wear and tear, such as:

- On windows and window sills
- Doors and door frames
- Stairs, railings, banisters, and porches

Lead-based paint is usually not a hazard if it is in good condition and if it is not on an impact or friction surface like a window.

Lead dust can form when lead-based paint is scraped, sanded, or heated. Lead dust also forms when painted surfaces containing lead bump or rub together. Lead paint chips and dust can get on surfaces and objects that people touch. Settled lead dust can reenter the air when the home is vacuumed or swept, or when people walk through it. EPA currently defines the following levels of lead in dust as hazardous:

- 40 micrograms per square foot ($\mu g/ft^2$) and higher for floors, including carpeted floors
- 250 $\mu g/ft^2$ and higher for interior window sills

Lead in soil can be a hazard when children play in bare soil or when people bring soil into the house on their shoes. EPA currently defines the following levels of lead in soil as hazardous:

- 400 parts per million (ppm) and higher in play areas of bare soil
- 1,200 ppm (average) and higher in bare soil in the remainder of the yard

Remember, lead from paint chips—which you can see—and lead dust—which you may not be able to see—both can be hazards.

The only way to find out if paint, dust, or soil lead hazards exist is to test for them. The next page describes how to do this.

Checking Your Home for Lead

You can get your home tested for lead in several different ways:

- A lead-based paint **inspection** tells you if your home has lead-based paint and where it is located. It won't tell you whether your home currently has lead hazards. A trained and certified testing professional, called a lead-based paint inspector, will conduct a paint inspection using methods, such as:
  - Portable x-ray fluorescence (XRF) machine
  - Lab tests of paint samples

- A **risk assessment** tells you if your home currently has any lead hazards from lead in paint, dust, or soil. It also tells you what actions to take to address any hazards. A trained and certified testing professional, called a risk assessor, will:
  - Sample paint that is deteriorated on doors, windows, floors, stairs, and walls
  - Sample dust near painted surfaces and sample bare soil in the yard
  - Get lab tests of paint, dust, and soil samples
- A combination inspection and risk assessment tells you if your home has any lead-based paint and if your home has any lead hazards, and where both are located.

Be sure to read the report provided to you after your inspection or risk assessment is completed, and ask questions about anything you do not understand.

What You Can Do Now to Protect Your Family

If you suspect that your house has lead-based paint hazards, you can take some immediate steps to reduce your family's risk:

- If you rent, notify your landlord of peeling or chipping paint.
- Keep painted surfaces clean and free of dust. Clean floors, window frames, window sills, and other surfaces weekly. Use a mop or sponge with warm water and a general all-purpose cleaner. (Remember: never mix ammonia and bleach products together because they can form a dangerous gas.)
- Carefully clean up paint chips immediately without creating dust.
- Thoroughly rinse sponges and mop heads often during cleaning of dirty or dusty areas, and again afterward.
- Wash your hands and your children's hands often, especially before they eat and before nap time and bed time.
- Keep play areas clean. Wash bottles, pacifiers, toys, and stuffed animals regularly.
- Keep children from chewing window sills or other painted surfaces, or eating soil.
- When renovating, repairing, or painting, hire only EPA- or state-approved Lead-Safe Certified renovation firms (see page 12).
- Clean or remove shoes before entering your home to avoid tracking in lead from soil.
- Make sure children eat nutritious, low-fat meals high in iron, and calcium, such as spinach and dairy products. Children with good diets absorb less lead.

Checking Your Home for Lead, continued

In preparing for renovation, repair, or painting work in a pre-1978 home, Lead-Safe Certified renovators (see page 12) may:

- Take paint chip samples to determine if lead-based paint is present in the area planned for renovation and send them to an EPA-recognized lead lab for analysis. In housing receiving federal assistance, the person collecting these samples must be a certified lead-based paint inspector or risk assessor
- Use EPA-recognized tests kits to determine if lead-based paint is absent (but not in housing receiving federal assistance)
- Presume that lead-based paint is present and use lead-safe work practices

There are state and federal programs in place to ensure that testing is done safely, reliably, and effectively. Contact your state or local agency for more information, visit epa.gov/lead, or call **1-800-424-LEAD (5323)** for a list of contacts in your area.[3]

[3] Hearing- or speech-challenged individuals may access this number through TTY by calling the Federal Relay Service at 1-800-877-8339.

Reducing Lead Hazards

Disturbing lead-based paint or removing lead improperly can increase the hazard to your family by spreading even more lead dust around the house.

- In addition to day-to-day cleaning and good nutrition, you can **temporarily** reduce lead-based paint hazards by taking actions, such as repairing damaged painted surfaces and planting grass to cover lead-contaminated soil. These actions are not permanent solutions and will need ongoing attention.
- You can minimize exposure to lead when renovating, repairing, or painting by hiring an EPA- or state-certified renovator who is trained in the use of lead-safe work practices. If you are a do-it-yourselfer, learn how to use lead-safe work practices in your home.
- To remove lead hazards permanently, you should hire a certified lead abatement contractor. Abatement (or permanent hazard elimination) methods include removing, sealing, or enclosing lead-based paint with special materials. Just painting over the hazard with regular paint is not permanent control.

Always use a certified contractor who is trained to address lead hazards safely.

- Hire a Lead-Safe Certified firm (see page 12) to perform renovation, repair, or painting (RRP) projects that disturb painted surfaces.
- To correct lead hazards permanently, hire a certified lead abatement professional. This will ensure your contractor knows how to work safely and has the proper equipment to clean up thoroughly.

Certified contractors will employ qualified workers and follow strict safety rules as set by their state or by the federal government.

Reducing Lead Hazards, continued

If your home has had lead abatement work done or if the housing is receiving federal assistance, once the work is completed, dust cleanup activities must be conducted until clearance testing indicates that lead dust levels are below the following levels:

- 40 micrograms per square foot (µg/ft²) for floors, including carpeted floors
- 250 µg/ft² for interior windows sills
- 400 µg/ft² for window troughs

For help in locating certified lead abatement professionals in your area, call your state or local agency (see pages 14 and 15), or visit epa.gov/lead, or call 1-800-424-LEAD.

Renovating, Repairing or Painting a Home with Lead-Based Paint

If you hire a contractor to conduct renovation, repair, or painting (RRP) projects in your pre-1978 home or childcare facility (such as pre-school and kindergarten), your contractor must:

- Be a Lead-Safe Certified firm approved by EPA or an EPA-authorized state program
- Use qualified trained individuals (Lead-Safe Certified renovators) who follow specific lead-safe work practices to prevent lead contamination
- Provide a copy of EPA's lead hazard information document, *The Lead-Safe Certified Guide to Renovate Right*

RRP contractors working in pre-1978 homes and childcare facilities must follow lead-safe work practices that:

- **Contain the work area.** The area must be contained so that dust and debris do not escape from the work area. Warning signs must be put up, and plastic or other impermeable material and tape must be used.
- **Avoid renovation methods that generate large amounts of lead-contaminated dust.** Some methods generate so much lead-contaminated dust that their use is prohibited. They are:
  - Open-flame burning or torching
  - Sanding, grinding, planing, needle gunning, or blasting with power tools and equipment not equipped with a shroud and HEPA vacuum attachment
  - Using a heat gun at temperatures greater than 1100°F
- **Clean up thoroughly.** The work area should be cleaned up daily. When all the work is done, the area must be cleaned up using special cleaning methods.
- **Dispose of waste properly.** Collect and seal waste in a heavy duty bag or sheeting. When transported, ensure that waste is contained to prevent release of dust and debris.

To learn more about EPA's requirements for RRP projects, visit epa.gov/getleadsafe, or read ***The Lead-Safe Certified Guide to Renovate Right.***

Other Sources of Lead

Lead in Drinking Water

The most common sources of lead in drinking water are lead pipes, faucets, and fixtures.

Lead pipes are more likely to be found in older cities and homes built before 1986.

You can't smell or taste lead in drinking water.

To find out for certain if you have lead in drinking water, have your water tested.

Remember older homes with a private well can also have plumbing materials that contain lead.

Important Steps You Can Take to Reduce Lead in Drinking Water

- Use only cold water for drinking, cooking and making baby formula. Remember, boiling water does not remove lead from water.
- Before drinking, flush your home's pipes by running the tap, taking a shower, doing laundry, or doing a load of dishes.
- Regularly clean your faucet's screen (also known as an aerator).
- If you use a filter certified to remove lead, don't forget to read the directions to learn when to change the cartridge. Using a filter after it has expired can make it less effective at removing lead.

Contact your water company to determine if the pipe that connects your home to the water main (called a service line) is made from lead. Your area's water company can also provide information about the lead levels in your system's drinking water.

For more information about lead in drinking water, please contact EPA's Safe Drinking Water Hotline at 1-800-426-4791. If you have other questions about lead poisoning prevention, call 1-800 424-LEAD.*

Call your local health department or water company to find out about testing your water, or visit epa.gov/safewater for EPA's lead in drinking water information. Some states or utilities offer programs to pay for water testing for residents. Contact your state or local water company to learn more.

* Hearing- or speech-challenged individuals may access this number through TTY by calling the Federal Relay Service at 1-800-877-8339.

Other Sources of Lead, continued

- **Lead smelters** or other industries that release lead into the air.
- **Your job.** If you work with lead, you could bring it home on your body or clothes. Shower and change clothes before coming home. Launder your work clothes separately from the rest of your family's clothes.
- **Hobbies** that use lead, such as making pottery or stained glass, or refinishing furniture. Call your local health department for information about hobbies that may use lead.
- Old **toys** and **furniture** may have been painted with lead-containing paint. Older toys and other children's products may have parts that contain lead.[4]
- Food and liquids cooked or stored in **lead crystal** or **lead-glazed pottery or porcelain** may contain lead.
- Folk remedies, such as **"greta"** and **"azarcon,"** used to treat an upset stomach.

[4] In 1978, the federal government banned toys, other children's products, and furniture with lead-containing paint. In 2008, the federal government banned lead in most children's products. The federal government currently bans lead in excess of 100 ppm by weight in most children's products.

For More Information

The National Lead Information Center
Learn how to protect children from lead poisoning and get other information about lead hazards on the Web at epa.gov/lead and hud.gov/lead, or call **1-800-424-LEAD (5323).**

EPA's Safe Drinking Water Hotline
For information about lead in drinking water, call **1-800-426-4791**, or visit epa.gov/safewater for information about lead in drinking water.

Consumer Product Safety Commission (CPSC) Hotline
For information on lead in toys and other consumer products, or to report an unsafe consumer product or a product-related injury, call **1-800-638-2772**, or visit CPSC's website at cpsc.gov or saferproducts.gov.

State and Local Health and Environmental Agencies
Some states, tribes, and cities have their own rules related to lead-based paint. Check with your local agency to see which laws apply to you. Most agencies can also provide information on finding a lead abatement firm in your area, and on possible sources of financial aid for reducing lead hazards. Receive up-to-date address and phone information for your state or local contacts on the Web at epa.gov/lead, or contact the National Lead Information Center at **1-800-424-LEAD.**

Hearing- or speech-challenged individuals may access any of the phone numbers in this brochure through TTY by calling the toll-free Federal Relay Service at 1-800-877-8339.

Consumer Product Safety Commission (CPSC)

The CPSC protects the public against unreasonable risk of injury from consumer products through education, safety standards activities, and enforcement. Contact CPSC for further information regarding consumer product safety and regulations.

CPSC
4330 East West Highway
Bethesda, MD 20814-4421
1-800-638-2772
cpsc.gov or saferproducts.gov

U. S. Department of Housing and Urban Development (HUD)

HUD's mission is to create strong, sustainable, inclusive communities and quality affordable homes for all. Contact HUD's Office of Healthy Homes and Lead Hazard Control for further information regarding the Lead Safe Housing Rule, which protects families in pre-1978 assisted housing, and for the lead hazard control and research grant programs.

HUD
451 Seventh Street, SW, Room 8236
Washington, DC 20410-3000
(202) 402-7698
hud.gov/offices/lead/

U. S. EPA Washington DC 20460
U. S. CPSC Bethesda MD 20814
U. S. HUD Washington DC 20410

EPA-747-K-12-001
June 2017

U. S. Environmental Protection Agency (EPA) Regional Offices

The mission of EPA is to protect human health and the environment. Your Regional EPA Office can provide further information regarding regulations and lead protection programs.

Region 1 (Connecticut, Massachusetts, Maine, New Hampshire, Rhode Island, Vermont)

Regional Lead Contact
U.S. EPA Region 1
5 Post Office Square, Suite 100, OES 05-4
Boston, MA 02109-3912
(888) 372-7341

Region 2 (New Jersey, New York, Puerto Rico, Virgin Islands)

Regional Lead Contact
U.S. EPA Region 2
2890 Woodbridge Avenue
Building 205, Mail Stop 225
Edison, NJ 08837-3679
(732) 321-6671

Region 3 (Delaware, Maryland, Pennsylvania, Virginia, DC, West Virginia)

Regional Lead Contact
U.S. EPA Region 3
1650 Arch Street
Philadelphia, PA 19103
(215) 814-2088

Region 4 (Alabama, Florida, Georgia, Kentucky, Mississippi, North Carolina, South Carolina, Tennessee)

Regional Lead Contact
U.S. EPA Region 4
AFC Tower, 12th Floor, Air, Pesticides & Toxics
61 Forsyth Street, SW
Atlanta, GA 30303
(404) 562-8998

Region 5 (Illinois, Indiana, Michigan, Minnesota, Ohio, Wisconsin)

Regional Lead Contact
U.S. EPA Region 5 (DT-8J)
77 West Jackson Boulevard
Chicago, IL 60604-3666
(312) 886-7836

Region 6 (Arkansas, Louisiana, New Mexico, Oklahoma, Texas, and 66 Tribes)

Regional Lead Contact
U.S. EPA Region 6
1445 Ross Avenue, 12th Floor
Dallas, TX 75202-2733
(214) 665-2704

Region 7 (Iowa, Kansas, Missouri, Nebraska)

Regional Lead Contact
U.S. EPA Region 7
11201 Renner Blvd.
WWPD/TOPE
Lenexa, KS 66219
(800) 223-0425

Region 8 (Colorado, Montana, North Dakota, South Dakota, Utah, Wyoming)

Regional Lead Contact
U.S. EPA Region 8
1595 Wynkoop St.
Denver, CO 80202
(303) 312-6966

Region 9 (Arizona, California, Hawaii, Nevada)

Regional Lead Contact
U.S. EPA Region 9 (CMD-4-2)
75 Hawthorne Street
San Francisco, CA 94105
(415) 947-4280

Region 10 (Alaska, Idaho, Oregon, Washington)

Regional Lead Contact
U.S. EPA Region 10
Solid Waste & Toxics Unit (WCM-128)
1200 Sixth Avenue, Suite 900
Seattle, WA 98101
(206) 553-1200

IMPORTANT!

Lead From Paint, Dust, and Soil in and Around Your Home Can Be Dangerous if Not Managed Properly

- Children under 6 years old are most at risk for lead poisoning in your home.
- Lead exposure can harm young children and babies even before they are born.
- Homes, schools, and child care facilities built before 1978 are likely to contain lead-based paint.
- Even children who seem healthy may have dangerous levels of lead in their bodies.
- Disturbing surfaces with lead-based paint or removing lead-based paint improperly can increase the danger to your family.
- People can get lead into their bodies by breathing or swallowing lead dust, or by eating soil or paint chips containing lead.
- People have many options for reducing lead hazards. Generally, lead-based paint that is in good condition is not a hazard (see page 10).